

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 24, 2014 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on November 24, 2014 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6<sup>th</sup> Street, Coupeville, Washington. Other topics for the Regular Session followed at 6:00 p.m. as shown on the agenda. Jill Johnson, Chair, and Helen Price Johnson, Member were in attendance. Commissioner Vughan was excused.

ROUNDTABLE WITH ISLAND COUNTY  
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS  
[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Jill Johnson	Larry VanHorn
Greg Banks	John Kent- <i>Excused</i>	Debra Van Pelt
Robert Bishop – <i>Excused</i>	Tim Lawrence	David Wechner
Mark Brown	Elaine Marlow	Aubrey Vaughan – <i>Excused</i>
Sheilah Crider – <i>Excused</i>	Ana Maria d. Nuñez	
Mary Engle – <i>Excused</i>	Bill Oakes	
Jackie Henderson	Brooke Powell	
Keith Higman	Helen Price Johnson	

Together with the monthly departmental roundtable reports by Elected Officials and Appointed department Heads, agenda items included:

Revised Policy Manual

Report by Melanie Bacon, Human Resources Director

- 2.01.011 Classifications Plan/Pay Grade- New Positions and Revisions of Existing Positions (*Handout provided*)
- 2.01.019 Compensatory Time

Credit Card Use and Merchant Category Codes (MCC)

Report by Ana Maria Nunez, Treasurer

- Problems identified in the usage of credit cards with Merchant Category Codes (MCC)

Budget Process

Report by Commissioner Price Johnson

- Recap of the 2015 budget process and discussion regarding possible improvements

Executive Session Announced

Commissioner Johnson announced that the Board would recess then meet in Executive Session at 12:30 p.m. as authorized under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would take place in the Commissioners' Office and is expected to last approximately 30 minutes. No announcement in open public session is anticipated.

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*The next Roundtable is scheduled for Monday, December 22, 2014 at 11:00 a.m. The Board recessed at 12:29 p.m.*

At 12:35 p.m. the Board reconvened and immediately went into Executive Session with legal counsel. At 1:00 p.m. the Chair returned to open session to announce that an additional 30 minutes would be needed for Executive Session.

At 1:35 p.m. the Board recessed following Executive Session.

The Board reconvened at 6:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance. Commissioners Johnson and Price Johnson were in attendance. Commissioner Vaughan attended via telephone.

*Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.*

**PUBLIC INPUT OR COMMENTS**

*[Documents on file with the Clerk of the Board]*

None

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

Pre-audited bills:	\$509,991.13
Vouchers:	\$304,741.22
Electronic funds transfers:	\$20,078.79
Payroll:	\$ -0-
Minutes:	<i>None presented</i>

**Human Services**

- Contract with David Wilder, LICSW to provide psychiatric care to eligible Island County residents who do not have Medicaid or Insurance. Contract No. HS-13-15; Contract period: 1/1/15 – 12/31/15; Amount: \$1,000 (RM-HS-2014-299)
- Contract with Darlene Kildow, LMHC to provide mental health counseling to eligible Island County residents who do not have Medicaid or Insurance. Contract No. HS-06-15; Contract period: 1/1/15 – 12/31/15; Amount: \$2,000 (RM-HS-2014-292)
- Contract with Rae of Light Counseling to provide mental health counseling to eligible Island County residents who do not have Medicaid or Insurance. Contract No. HS-03-15; Contract period: 1/1/15 – 12/31/15; Amount: \$2,000 (RM-HS-2014-289)

**Public Health**

Contract with WA State Department of Health – Consolidated Contract – 2012 – 2014: Contract Amendment results in a net reduction in funding of \$38,684 as follows: Deducts \$60,000 to the On-site Septic program and adds \$21,316 to the SNAP-Ed Program. Amendment No. 17; Contract No. C16886; Amendment Amount: <\$38,684> (RM-HLTH-2014-277)

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Public Works- County Roads

- Agreement with Whidbey Camano Land Trust; Engle Road Trail Construction and Maintenance Agreement; attachment to Utility Permit PW13-0165 (RM-PW-2014-311)(PW-1420-125)
- Schedule Public Hearing: Franchise No. 419 – Valerie & Eric Negler; new water distribution system; South Camano Drive and East Camano Drive within the Plat of Wilkes Gary Heights; Section 25, Township 30N, Range 3E. (RM-PW-2014-259) (PW-1420-105) Date and time: December 15, 2014 at 10:15 a.m .
- Schedule Public Hearing: Franchise No. 420 – Sundin Beach Association; existing water distribution system; County rights-of-way within the Plat of Wilkes Gary Heights; Section 28, Township 32N, Range 2E. (RM-PW-2014-258) (PW-1420-104) Date and time: December 15, 2014 at 10:15 a.m.

Public Works- Parks

- Purchase Order 9877 – Scottco Distributors, Inc.; 26 Foam Filled Floats, Freeland Dock. Amount: \$7,012.64 (incl. WSST) (RM-PKS-2014-302) (PW-1420-116)
- Purchase Order 9878 – RL Governor Contractor; remove/replace 26 damaged floats; Freeland Dock. Amount: \$19,226.86 (incl. WSST) (RM-PKS-2014-284) (PW-1420-115)

Public Works- Trails

- Supplemental Agreement No. 4 – Otak, Inc.; Freeland Trail, Time extension only – completion December 31, 2015 (RM-PW-2014-300) (PW-1420-118)

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to approve the Consent Agenda as presented, second by Commissioner Vaughan. Motion carried 3-0**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

Resolution C-111-14 Declaring December 2014 National Impaired Driving Prevention Month in Island County

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-111-14 Declaring December 2014 National Impaired Driving Prevention Month, second by Commissioner Vaughan. Motion carried 3-0**

The Board recessed at 6:05 p.m., reconvening at 6:15 p.m. for public hearings.

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PUBLIC HEARINGS

*[Documents on file with the Clerk of the Board]*

Public Works - County Roads

6:15 p.m. Public Hearing: Ordinance C-104-14 (R-38-14) Establishing New Island County Code 10.07 Golf Cart Zones

Bill Oakes, Public Works Director, explained that in 2010 the Washington State Legislature adopted Senate Bill 6207 allowing County Commissioners to establish Golf Cart Zones in unincorporated areas. Golf carts would be allowed on public roads, could travel 25 miles per hour or less, and are subject to the rules of the road including being equipped with seatbelts, reflectors, rear view mirrors, headlights, taillights, turn signals and brake lights. Operators of golf carts are not required to be licensed drivers but must be at least 16 years of age, having completed drivers' education training or have previous driving experience as a licensed driver. A person cannot operate a golf cart in a Golf Cart Zone if a driver's license has been revoked. The Golf Cart Zone must be identified with signage where it begins and ends and accidents involving golf carts must be reported as with any vehicular accident. Commissioner Price Johnson added that the State Legislature had responded to a request from an Island County community when considering and creating the Golf Cart Zone legislation.

Public comments were offered by:

- Tom Cahill
- Anita Jerome
- Stan Walker
- Paulette Becker
- Gary Piazzon

There being no further comment, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Ordinance C-104-14 (R-38-14) Establishing New Island County Code 10.07 Golf Cart Zones, second by Commissioner Vaughan. Motion carried 3-0**

Resolution C-110-14 (R-42-14) Establishing Golf Cart Zone Fees as Per ICC 10.07.060. The resolution would establish application fees, sign fees, and an annual maintenance fee.

Mr. Oakes detailed the proposed fees relating to the application itself, signs, and maintenance.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-110-14 (R-42-14) Establishing Golf Cart Zone Fees as per 10.07.060, second by Commissioner Vaughan. Motion carried 3-0**

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6:15 p.m. Public Hearing: Ordinance C-105-14 (R-39-14) Designating Beverly Beach Golf Cart Zone Amending Island County Code, Section 10.07.100

With the adoption of the new Golf Cart Zone regulation and fee schedule, Mr. Oakes presented a final ordinance to establish Beverly Beach as a Golf Cart Zone. Having met the required components to qualify, staff recommended approval.

Public testimony was opened and there being none, public comment was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Ordinance C-105-14 (R-39-14) Designating Beverly Beach Golf Cart Zone Amending Island County Code, Section 10.07.100, second by Commissioner Vaughan. Motion carried 3-0**

**Budget**

6:15 p.m. Public Hearing: Ordinance C-96-14 Increasing the Taxing District's Prior Year's Levy Amount for Collection in Fiscal Year 2015 for the County Current Expense Levy

Elaine Marlow, Budget Director, provided the staff report.

*At this point Commissioner Vaughan left the meeting due to telecommunications issues.*

The Chair opened the floor to public comment and there being none, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Ordinance C-96-14 (R-39-14) Increasing the Taxing District's Prior Year's Levy Amount for Collection in Fiscal Year 2015 for the County Current Expense Levy, second by Commissioner Johnson. Motion carried 2-0**

6:15 p.m. Public Hearing: Ordinance C-97-14 Increasing the Taxing District's Prior Year's Levy Amount for Collection in Fiscal Year 2015 for the County Road Levy

Ms. Marlow again provided the staff report.

Public comments were offered by:

- Dean Enell

Public comment was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Ordinance C-97-14 Increasing the Taxing District's Prior Year's Levy Amount for Collection in Fiscal Year 2015 for the County Road Levy, second by Commissioner Johnson. Motion carried 2-0**

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6:15 p.m. Public Hearing: Ordinance C-98-14 Authorizing the Taxing District's Levy Amount for Collection in Fiscal Year 2015 for the County Conservation Futures Levy

Ms. Marlow provided the staff report. She added that a correction to the ordinance is proposed in the seventh *Whereas* clause, second sentence, changing the word "rate" to "amount."

Public comments were offered by:

- Art Huffine
- Val Schrader
- Allison Warner
- Angie Homola
- Gary Piazzon
- Barbara Brock
- Jerry Nielsen
- Dean Enell
- Toni Piazzon
- Jan Pickard

Public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Ordinance C-98-14 Authorizing the Taxing District's Levy Amount for Collection in Fiscal Year 2015 for the County Conservation Futures Levy, second by Commissioner Johnson for discussion.**

Commissioner Price Johnson offered an amendment to include a 1% increase. Motion died for lack of a second.

Commissioner Price Johnson offered an amendment to change the seventh *Whereas* clause so it reads:

***WHEREAS, the Board of County Commissioners finds that keeping the levy for Conservation Futures at the same ~~rate~~ amount as the previous year is in the best interest of the citizens and will provide sufficient funding for the County's Conservation Futures Program; and ....***

**Motion on the amendment seconded by Commissioner Johnson and carried 2-0.**

**Motion on the table to adopt Ordinance C-98-14 Authorizing the Taxing District's Levy Amount for Collection in Fiscal Year 2015 for the County Conservation Futures Levy as amended carried 2-0.**

**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

The Commissioners provided their respective comments and announcements.

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There being no further business to come before the Board the meeting adjourned at 8:17 p.m.  
The Board will meet next in Regular Session on December 1, 2014 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Jill Johnson, Chair

\_\_\_\_\_  
Helen Price Johnson, Member

*Aubrey Vaughan, Member: Absent when signed*

ATTEST:

\_\_\_\_\_  
Debbie Thompson  
Clerk of the Board